



SKIN & BEAUTY INSTITUTE

NOTICE OF NONDISCRIMINATION

G Skin & Beauty Institute does not discriminate on the basis of sex and prohibits all forms of sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admissions and employment.

Inquiries about Title IX may be referred to: The Title IX Coordinator at G Skin & Beauty Institute/Naperville Skin Institute,

The US Department of Education's office for Civil Rights, or both. Contact Information :

Title IX Personnel: Title IX Responsible Employees are the campus manager or any instructor you feel comfortable with. Students are encouraged to report acts of sexual misconduct or sexual violence towards them or as witnessed on campus. Beth Wilson is the Title IX Coordinator who is located at 129 Commercial Dr. #3 Yorkville, Illinois 60560. To file a formal complaint please email gconcerns@gbeautyschool.com Include your campus, your full name, the date of the incident and full details about what happened. Beth Wilson will respond in a timely manner.

How To Locate Nondiscrimination Policy and Grievance Procedure

STATEMENT OF NONDISCRIMINATION IS LOCATED HERE:

www.gskinbeautyinstitute.edu website

THE NONDISCRIMINATION POLICY AND THE STUDENT GRIEVANCE PROCEDURE IS LOCATED IN THE SCHOOL CATALOG , IN THE ORIENTATION BOOKLET, AND ON ALL BULLETIN BOARDS IN THE CLASSROOMS AT THE CAMPUS

www.gskinbeautyinstitute.edu website

HOW TO REPORT AND MAKE COMPLAINTS OF SEX DISCRIMINATION

The staff at the campus is trained to help you in the event of sex discrimination, whoever you feel most comfortable with. They will notify the Title IX Coordinator (or you can directly through the Student Grievance Procedure, located in the catalog, and on bulletin boards throughout the school. The Title IX Coordinator will reach out to you in a timely manner and she will direct you with further instructions and help.